

F A X

TO: TRI-STATE RESTAURANT SUPPLY - ORDER DESK

FAX: (518) 555-0140

FROM: RUTH ANN COLBY, LAKEVIEW DINER

PHONE: (518) 555-0177

DATE: SEPTEMBER 22, 1998

PAGES: 2 (INCLUDING COVER)

RE: FALL RESTOCK ORDER - ACCT 511-L

GENTLEMEN:

PLEASE FIND OUR RESTOCK ORDER ON THE ATTACHED PAGE. KINDLY CONFIRM RECEIPT BY PHONE AND ADVISE DELIVERY DATE. WE WOULD APPRECIATE DELIVERY BEFORE OCTOBER 5 AHEAD OF THE COLUMBUS DAY WEEKEND.

REGARDS, R.A. COLBY

LAKEVIEW DINER - 42 SHORE ROAD, CLAYTON, NY 13624

TRI-STATE RESTAURANT SUPPLY CO.

900 FOUNDRY AVENUE, ALBANY, NY 12205 - PHONE (518) 555-0139 - FAX (518) 555-0140

O R D E R F O R MCUSTOMER: LAKEVIEW DINER, CLAYTON, NY
ACCOUNT NO: 511-LORDER DATE: 09/22/1998
SHIP VIA: COMPANY TRUCK

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
STOCK #2214	DINNER PLATE, 10.5 IN, IVORY, CASE/24	6	\$68.40	\$410.40
STOCK #2216	SOUP BOWL, 12 OZ, IVORY, CASE/24	4	\$51.60	\$206.40
STOCK #4402	TUMBLER, 9 OZ, CLEAR, CASE/48	5	\$33.90	\$169.50
STOCK #7115	FLATWARE SET, TEASPOON, DOZ	10	\$8.75	\$87.50
STOCK #7118	FLATWARE SET, DINNER FORK, DOZ	10	\$9.95	\$99.50
STOCK #9051	BAR MOP TOWEL, WHITE, BALE/50	2	\$27.50	\$55.00
SUBTOTAL				\$1,028.30
FREIGHT				\$45.00
SALES TAX (6%)				\$61.70
TOTAL				\$1,135.00

AUTHORIZED BY_____
DATE

(FICTIONAL SAMPLE PREPARED BY DOCUPIPE FOR DEMONSTRATION PURPOSES - ALL NAMES AND FIGURES ARE INVENTED.)